

BY-LAWS
OF THE
CENTRAL TEXAS SECTION
OF THE
UNITED STATES PRACTICAL SHOOTING ASSOCIATION

ARTICLE 1 - *Names and affiliations*

The name of this organization shall be Central Texas Section (CTS) of the United States Practical Shooting Association (USPSA).

ARTICLE 2 – *Purpose*

2.1. The purpose of these by-laws is to define the guiding principles, organization, and operating procedures for the Central Texas Section.

2.2. The purpose of the Central Texas Section is to promote the internationally-recognized sport of practical shooting in the central Texas area.

ARTICLE 3 - *Central Texas Section Membership*

3.1. Individual member - To become an individual member of Central Texas Section, a person must:

3.1.1. Be a current member of USPSA

3.1.2. Be a current member of a Central Texas Section member club

3.1.3. Participate in at least six (6) regular club matches held at Central Texas Section member clubs during a twelve (12) month period prior to assuming the rights and duties of an individual member. This provision is intended to ensure club members who compete for National Championship slots are active members of the CTS.

3.2. Member Club - To become a member club of the Central Texas Section, the prospective club must apply in writing to the Permanent Executive Committee (PEC), who will approve or reject the application by a unanimous vote. If the prospective club is accepted by a unanimous vote of the PEC, the prospective club shall be added to ARTICLE 11, signifying formal acceptance of these bylaws and agreeing to abide by their terms and conditions.

ARTICLE 4 - *Central Texas Section Leadership*

4.1. The **Permanent Executive Committee (PEC)** shall be the final governing body for the Central Texas Section, with final review and approval authority over all CTS activities, as necessary. The Permanent Executive Committee shall be composed solely of the individually elected presidents of the three charter Central Texas Section clubs:

Coleman Gun Club

Ridge Runners Gun Club

San Angelo Gun Club

4.2 The **Executive Committee (EC)** shall be responsible for the day to day operations of the Central Texas Section, and shall be composed of the following:

4.2.1. Section Coordinator (SC)

- a. Elected by the Central Texas Section member clubs per ARTICLE 7.
- b. Chairman of the Executive Committee.
- c. Manager of Central Texas Section daily operations.
- d. Non-voting member of the Executive Committee, *except* in cases of a tie vote when the SC's vote is necessary to decide the tie.
- e. Organizer of competition for USPSA National Championship slots.
- f. Represent the interest of Central Texas Section with Area 4 and USPSA.
- g. Coordinate the section activities of the member clubs and ensure that each member club is conducting its program in conformance with USPSA rules.
- h. Shall maintain, or cause to be maintained, a current CTS website containing (but not limited to) these Bylaws, text of meeting minutes, member and provisional club contact and match information, and other relevant information such as Sectional Qualifier rules and results.
- i. The CTS SC shall not be required to pay match fees (*except* for applicable national, Area, and Section mission count fees) at any USPSA club-level match in the Central Texas Section.

4.2.2. Member Club Representative

- a. President (*or their appointed representative, if unable to attend*) of a Central Texas Section member club.
- b. Voting Member of the Executive Committee.
- c. Collectively responsible for governing the CTS, approving proposed actions by non-voting EC members, approving amendments to these by-laws for ratification by the CTS membership, and approving all expenditures made by the CTS SC.

4.2.3. Assistant(s) to the Section Coordinator (ASC)

- a. *Optional* position(s) nominated by the Section Coordinator and approved by a simple majority of Voting Members of the Executive Committee.
- b. Non-voting member of the Executive Committee.
- c. Duties and responsibilities as specifically delegated by the Section Coordinator.

4.2.3. Section Treasurer

- a. Position nominated by the Section Coordinator and approved by a simple majority of Voting Members of the Executive Committee.
- b. Non-voting member of the Executive Committee.
- c. Shall provide an accounting of Central Texas Section finances at each Central Texas Section Executive Committee meeting.

4.2.3. CTS Secretary

- a. Position nominated by the Section Coordinator and approved by a simple majority of Voting Members of the Executive Committee.
- b. Non-voting member of the Executive Committee.
- c. Shall maintain a written record of Central Texas Section EC meetings.

ARTICLE 5 - The Position of Section Coordinator

5.1. Section Coordinator Election

5.1.1 Any member of Central Texas Section may submit his name to the Executive Committee for addition to the next ballot for Section Coordinator.

5.1.2 The voting members of the Executive Committee shall elect the Section Coordinator by a simple majority of ballots cast per ARTICLE 7.

5.2. Section Coordinator's Term of Office

5.2.1. The Section Coordinator shall serve for a term of one (1) calendar year starting 01 January of each year, or immediately after winning a special election described in ARTICLE 7.

5.2.2. The Section Coordinator may *not* concurrently serve as a Member Club Representative on the Executive Committee.

5.3. Section Coordinator Resignation or Inability to Serve

Should the Section Coordinator resign from office or become unable to fulfill the duties of the office prior to completion of his (her) current one-year term, the Executive Committee shall immediately appoint an interim SC to serve until the special election for a new Section Coordinator by the CTS member clubs per ARTICLE 7. Central Texas Section shall hold the next annual election for Section Coordinator as scheduled per ARTICLE 7.

5.4. Section Coordinator Removal

5.4.1 The voting Members of the Executive Committee may remove the Section Coordinator from office with a minimum two-thirds majority vote. The forum for such action shall be a session of the Executive Committee called by at least two member club presidents. The Section Coordinator shall be offered the opportunity to attend such meeting and present evidence and question witnesses, but the SC may be removed from office in absentia. Removal from office may be considered for, but is not limited to, the following actions:

a. Dereliction of the Section Coordinator duties described in ARTICLE 4.

b. Failure to effectively represent the interests of Central Texas Section with USPSA and AREA 4 leadership.

c. A pattern of behavior or practices contradictory to USPSA principles and guidelines

5.4.2 After removing the SC under this process, the EC shall immediately appoint an interim SC to serve the remainder of the one-year term or until the special election of a new SC by the CTS membership per ARTICLE 7, whichever comes first. In either case, CTS shall hold the next annual election for SC as scheduled per ARTICLE 7.

ARTICLE 6 - *Meetings of the Executive Committee*

6.1. Meeting Schedule

6.1.1 The Executive Committee shall meet at least semi-annually. The EC shall determine the schedule for its regular meetings.

6.1.2. The SC or one-third of the Voting Members of the EC may call special meetings. Any Voting Member desiring a special meeting shall provide the SC with the required number of endorsements, if required, from other Voting Members of the Executive Committee.

6.1.3. The Section Coordinator shall be responsible for notifying the CTS member clubs of pending Executive Committee meetings. The Section Coordinator shall notify the Central Texas Section membership at least ten (10) days in advance of any Executive Committee meeting.

6.2. Conduct of Meetings

6.2.1 Robert's Rules of Order shall govern the conduct of all Executive Committee meetings.

6.2.2 All elections and voting by the CTS EC on issues, resolutions, and proposals shall be by a roll call vote of voting members present. The meeting minutes will include the specific vote (*for, against, or other action*) of each voting member of the EC on each vote.

6.2.3. A quorum of one-half the Voting Members of the Executive Committee shall be necessary for any assembly to qualify as an official meeting of the Executive Committee.

6.2.4. The CTS Secretary's minutes shall include (but is not limited to) a synopsis of items of discussion, exact items voted on, and the vote (*for, against, or other action*) by each voting member of the EC. The SC shall make the meeting minutes available to the CTC individual membership via the CTS website.

6.2.5. All Executive Committee meetings shall be open to Central Texas Section members.

ARTICLE 7 - Central Texas Section Elections

7.1. Regular Elections

7.1.1. The regular election for the CTS SC shall be held in December of each calendar year.

7.1.2. The SC election shall be by written ballot. All completed ballots will be delivered to the EC-delegated election coordinator no later than December 15.

7.1.3. All qualified individual members seeking to run for Section Coordinator must notify the EC in writing prior to 01 Nov preceding the regular election.

7.1.4. Ballots shall be available for download from the CTS website no later than 15 November.

7.1.5. A simple majority of the votes cast shall determine the winner of the election. If no single candidate has a simple majority, a run-off election between the two candidates receiving the most votes in the initial balloting shall determine the winner.

7.2 Special Elections

7.2.1 The EC may call a special election at any time to fill the position of SC in order to complete the remainder of the term.

7.2.2 The EC shall designate a person to notify the CTS member clubs of a special election at least ten (10) days in advance of the special election.

a. The SC special election shall be by written ballot, with ballots available and delivered to the EC-delegated election coordinator according to the schedule published under this article.

b. All qualified individual members seeking to run for SC in under this section must notify the EC in within three (3) days of the special election announcement. E-mail notification is sufficient.

c. A simple majority of the votes cast shall determine the winner of the election. If no single candidate has a simple majority, a run-off election between the two candidates receiving the most votes in the initial balloting shall determine the winner.

ARTICLE 8 - Central Texas Section Finances

8.1. Section Mission Count

8.1.1. Each member club shall pay the sum of one dollar (\$1.00) per shooter based upon such club's monthly match actual attendance as the Section Mission Count. Payment shall be made to the Section Coordinator, who will then forward those funds to the Section Treasurer.

8.1.2. A member club's Section Mission Count for a match shall be paid no later than thirty (30) days after the match.

8.1.3 Member Clubs of the Central Texas Section may set their match fees as desired for matches at their respective clubs. In the case of a special event such as a Sectional Qualifier series, the EC shall set CTS-wide entry fees for shooters desiring to compete in the special events. Member clubs may set a different match fee for shooters not competing in the series.

8.2 Disbursement

8.2.1. The Section Treasurer shall be responsible for maintaining the Central Texas Section treasury, dispensing funds for matters authorized herein, and keeping accurate records of Central Texas Section finances

8.2.1 Section funds may be disbursed as follows:

a. Payment for all reasonable and necessary expenses of the Section as approved by the Executive Committee.

b. The Section Coordinator may be reimbursed for all reasonable and necessary out-of-pocket expenses he may incur in the furtherance of section business, subject to ratification by the EC.

c. The Section Coordinator may, on his own authority, expend section funds for projects, awards or events for the benefit of Central Texas Section. Review and ratification of expenditures made under this section will be conducted by the next meeting of the EC; denial of the expense by the EC will result in restitution to CTS by the SC.

ARTICLE 9 - *Slots to USPSA National Championships*

9.1. Slots to USPSA National Championship competitions shall be first awarded to section members based on match competition in a manner to be approved by the EC and published on the CTS website.

9.2. No CTS member receiving a slot to a USPSA National Championship from other sources shall be eligible to receive a slot from Central Texas Section for that same championship.

9.3. If the SC is unable to award all of the available slots to eligible CTS members, the SC shall have the authority to coordinate with USPSA Corporate and subordinate levels to arrange equitable numbers of useable slots (e.g., trade one extra Open slot for one Limited slot).

ARTICLE 10 - *Amendments to the By-Laws*

10.1 Any Central Texas Section member club may propose an amendment to these by-laws by submitting the proposal in writing to an Executive Committee member. The Executive Committee shall consider the proposed amendment(s) at the next Executive Committee meeting.

10.2. A two-thirds majority of the Voting Members of the Executive Committee must approve a proposed amendment to these by-laws.

ARTICLE 11 - *Central Texas Section Member Clubs*

The clubs listed below are members of the Central Texas Section.

Coleman Gun Club
Ridge Runners Gun Club
San Angelo Gun Club